

**San Jacinto College District Board Workshop
October 2, 2017
District Administration Building, Suite 201**

MINUTES

	Board Workshop Attendees:	Board Members: Erica Davis Rouse, Marie Flickinger, Dan Mims, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson Chancellor: Brenda Hellyer Others: Bruce Caldwell, Chet Lewis, Mandi Reiland, Steve Trncak
	Agenda Item:	Discussion/Information
I.	Call the Meeting to Order	Board Chair, Marie Flickinger called the workshop to order at 5:17 p.m.
II.	Roll Call of Board Members	Erica Davis Rouse (arrived during closed session), Marie Flickinger, Dan Mims, John Moon, Jr., Keith Sinor (arrived during closed session) Dr. Ruede Wheeler, Larry Wilson
III.	Adjournment to closed or executive session pursuant to Texas Government Code Section 551.074 and 551.076 of the Texas Open Meetings Act, for the following purposes: Personnel Matters & Security Matters	Adjourned to closed session at 5:19 p.m. with only Board members being present for initial discussion. <ul style="list-style-type: none"> a. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee. <ul style="list-style-type: none"> - Chancellor Evaluation (Dr. Hellyer present for feedback of evaluation) - Other Personnel Matters (Dr. Hellyer present for this portion) b. Security Matters – To consider the deployment, or specific occasions for implementation, of security personnel or devices. (Brenda Hellyer, Bruce Caldwell, Chet Lewis, Mandi Reiland, Steve Trncak present)
IV.	Reconvene in Open Meeting	Reconvened in open meeting at 6:30 p.m.

		Chief Caldwell and Steve Trncak left after closed session.
V.	Review of Calendar	Brenda Hellyer reviewed the calendar with the Board.
VI.	General Discussion of Meeting Items	<p>Brenda Hellyer asked the members if there were any additional items for discussion.</p> <p>Larry Wilson asked for clarification on the Substantive Change policy and its relationship to the requirements of SACSCOC (Southern Association of Colleges and Schools Commission on Colleges).</p> <p>Brenda explained that SACSCOC requires certain reporting, requirements, and notifications based on actions that would meet the substantive change standards. The policy and procedures clarify the processes, responsibility, and actions that are required on the College's part for compliance. The Board will be notified of items qualifying as substantive change.</p>
VII.	Adjournment	Workshop adjourned at 6:40 p.m.